Recruitment

A. Current Vacancies

As of May 1, 2025, the Agency had the following vacancies:

- Account Clerk / Senior Account Clerk (1 Vacancy)
- Compliance Specialist (2 Vacancies)
- Eligibility Specialist I/II (1 Vacancy)
- Maintenance Worker I/II (2 Vacancies)
- Rental Assistance Manager (1 Vacancy)
- Resident Opportunity & Self-Sufficiency Coordinator (1 Vacancy)

B. Extended Conditional Offers of Employment

The agency has recently extended a Conditional Offer of Employment for the Part-Time Maintenance Worker position at Valley Manor. The offer has been accepted, and the candidate is currently completing the background check and pre-employment physical requirements.

In addition, a Conditional Offer of Employment has been extended for the Maintenance Worker position, which we anticipate will also be accepted.

C. New Employees

The agency is pleased to welcome Katrina Bright, who will be joining the Rental Assistance Department as an Eligibility Specialist.

Upcoming Events

May 20th, 2025: Human Resources has scheduled a Heat Illness and Injury Prevention Training for all staff. This session will equip employees with essential information and guidance on this important topic.

May 27th, 2025: Human Resources will host a *Lunch & Learn* session for all staff, featuring a presentation by Valley First Credit Union. The discussion will focus on Certificates of Deposit (CDs), car loans, and college loans.

May 29, 2025: The Business Operations Department, in collaboration with Tom Lewis, General Counsel, will present on Build America, Buy America (BABA) at the NAHRO Pacific Southwest Regional Conference in Fresno, CA.

PREPARED BY: Dawn Bonsu, J.D., Director of Business Operations