Recruitment

As of February 5, 2025, the Agency has the following vacancies:

- Account Clerk / Senior Account Clerk 2 Vacancies
- Area Maintenance Worker 1 Vacancy
- Compliance Specialist 2 Vacancies
- Eligibility Specialist I/II 3 Vacancies
- Maintenance Worker I/II 1 Vacancy
- PT Maintenance Worker Valley Manor 1 Vacancy
- Office Assistant / Senior Office Assistant 2 Vacancies
- Onsite Manager Vine Street 1 Vacancy
- Rental Assistance Manager 1 Vacancy
- Resident Opportunity & Self-Sufficiency Coordinator 1 Vacancy

Facilities Division

Human Resources is pleased to announce the promotion of Sonya Garcia from Office Assistant to Eligibility Specialist, effective January 25, 2025. Sonya joined the agency on April 8, 2019, as an Office Assistant, and over the years, she has demonstrated outstanding dedication and work ethic. We are excited for Sonya as she takes on this new role and look forward to the continued contributions she will make in her new position.

Agency-Wide Closure

Beginning the payroll period of January 20, 2025, the Agency implemented the agency-wide closure every other Friday, with the first closure taking place on Friday, January 24, 2025. Clear signage outlining the agency's new hours of operation, along with a notice and a calendar were posted on the agency's website and at the Authority's Administrative Offices to inform the public of these changes.

HR Lunch & Learn

Tuesday, January 21st, 2025, Human Resources kicked off the first Lunch & Learn session, offering staff the opportunity to gain further knowledge and understanding of the agency's Education Incentive Program. The next session on February 25, 2025, will focus on the Employee Assistance Program offered as a benefit to all staff through Insight EAP.

Birthday Luncheon

Tuesday, February 11th, 2025, the Agency brought back monthly Birthday Potluck Luncheons to celebrate and recognize staff members with January and February birthdays. This event, which was held monthly prior to the pandemic when staff were based at 1701 Robert Road, will now return. We are excited to bring this tradition back and welcome all staff, including the Board of Commissioners, to attend if they wish. The next Birthday Potluck Luncheon will be held the second Tuesday of every month, and all are welcome.

PREPARED BY: Dawn Bonsu, J.D., Director of Business Operations