



## Stanislaus Regional Housing Authority

ALPINE | AMADOR | CALAVERAS | INYO | MARIPOSA  
MONO | STANISLAUS | TUOLUMNE COUNTIES

DATE: May 9, 2024

TO: Board of Commissioners

FROM: Jim Kruse, Executive Director

SUBJECT: Action Item #1: Consider Ratifying and Approving the Award of Contract for Window Replacements at the Buena Vista Migrant Center (Watsonville, CA).

PREPARED BY: Dawn Bonsu, Director of Business Services

RESOLUTION NO: # 23-24-10

### **RECOMMENDATION:**

The Executive Director executed the contract in order to meet the expenditure deadline for the OMS funding committed to the project. Staff is now requesting and recommends approving the award of contract to Pro-Ex Construction, Inc for window replacements at the Buena Vista Migrant Center, Watsonville, CA.

### **SUMMARY**

The Office of Migrant Services (OMS) performed a Physical Needs Assessment (PNA) on all OMS projects. The PNA report indicated that windows needed replacement at the Buena Vista Migrant Center in Watsonville, CA. Department of Migrant Services has provided grant funding to fund certain work items reported in the PNA including the cost of the replacement of the windows. Staff proceeded to develop the scope of work to complete the replacements as indicated in the PNA and proceeded with the procurement for the services.

Accordingly, Stanislaus Regional Housing Authority published an Invitation for Bid (IFB) #2224-78, on January 19, 2024, in Public Purchase, with a deadline to submit bid proposals on February 15, 2024 the procurement proceeded as follows:

#### **(IFB #2224-78):**

- Bid Posted: January 19, 2024
  - The IFB was delivered to approximately 911 vendors through Public Purchase.
  - 59 Vendors accessed the IFB through Public Purchase.
- Bid Closed: February 15, 2024
- Number of Bids Received: Six (6)

- C & R Sweepz, LLC: \$135,000.00
- Pro-Ex Construction, Inc \$334,000.00
- Zack's Handyman & Construction: \$368,000.00
- Belz Construction Inc: \$393,000.00
- American Window and Door Systems: \$420,000.00
- Grand Construction: No Bid Amount

C & R Sweepz, LLC bid was deemed unresponsive, making Pro-Ex Construction, Inc., the lowest verified bid.

<b><u>Firm/Contractor</u></b>	<b><u>Amount</u></b>	<b><u>Business Office Location</u></b>
Pro-Ex Construction, Inc	\$334,000.00	Rancho Cordova, CA

**Fiscal Impact:**

Total Not to Exceed \$334,000.00; Funding will be provided by the Office of Migrant Services (OMS) Rehabilitation Contract.

**ATTACHMENT:**

Resolution No. 23-24-10



**Stanislaus Regional Housing Authority**

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**RESOLUTION NO. 23-24-10**

**RESOLUTION RATIFYING AND APPROVING THE AWARD OF CONTRACT FOR WINDOW REPLACEMENTS AT THE BUENA VISTA MIGRANT CENTER, Watsonville, CA**

**WHEREAS**, There is a need to replace the windows at the Buena Vista Migrant Center, located in Watsonville, CA; and

**WHEREAS**, Stanislaus Regional Housing Authority desires to award a contract for the window replacements at the Buena Vista Migrant Center; and

**WHEREAS**, The procurement for the window replacements for the Buena Vista Migrant Center were solicited in compliance with the Housing Authority Procurement Policy; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Commissioners of Stanislaus Regional Housing Authority, that

1. The Contract for the window replacements at the Buena Vista Migrant Center, Watsonville, CA, in the amount of \$334,000.00 is approved.
2. The Executive Director is designated the Contract Officer and is authorized to execute the aforementioned contract after legal review, for IFB #2224-78, to Pro-Ex Construction, Inc and to act on behalf of the Authority during the administration of this contract.
3. This Resolution shall take effect immediately.

**DULY AND REGULARLY ADOPTED** by the Board of Commissioners of Stanislaus Regional Housing Authority this 9<sup>th</sup> day of May, 2024. On a motion by Commissioner \_\_\_\_, seconded by Commissioner \_\_\_\_\_, and on the following roll call vote:

AYES:

NAYS

ABSENT:

ABSTAIN:

Approved: \_\_\_\_\_  
Chairperson

Attest: \_\_\_\_\_  
Secretary