

Recruitment

Recruitment is very active and Human Resources (HR) continues to receive employment applications for various vacancies within the agency. Qualified candidates who meet the minimum qualifications are guided through the recruitment process.

The Authority's current employment vacancies are as follows:

Account Clerk/Senior Account Clerk (1 Vacancy)

Eligibility Specialist (1 Vacancies)

Inspections Manager (1 Vacancy)

Maintenance Worker (2 Vacancies)

Office Assistant (1 Vacancies)

Total Vacancies: 6

Human Resources has extended one (1) Conditional Offer of Employment for the position of Maintenance Worker I.

Human Resources would also like to offer a warm welcome to the following employees who have recently joined the agency:

- Tasia Moses, Eligibility Specialist I/II
- Lissette Flores, Eligibility Specialist I/II
- Brian Anderson, PT Maintenance Worker (Valley Manor)
- Heather Menconi, Accountant.

Employee Newsletter

The Employee Newsletter for September 2023, was delivered via email to all staff and commissioners with a message from Executive Director Jim Kruse, as well as updated information regarding Healthy U events, development, recruitment, benefits, Open Enrollment, community events, safety awareness and employee discounts.

Open Enrollment

HR is underway and ends October 14, 2023. HR is working with various healthcare plans to provide staff with an opportunity via webinar to obtain additional information.

Staff Training Opportunities

As previously mentioned, beginning September 2023, HR, through Target Solutions, has begun to assign training courses to staff focusing on personal and professional development, including but not limited to state law-mandated training. In addition, through the agency's consortium with employment law firm, Liebert Cassidy Whitmore, specific training opportunities are being made available to supervisors and managers, with the most recent training that took place on September 13th, 2023, focusing on Maximizing Supervisory Skills for the Front Line Supervisor.

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