



Stanislaus Regional Housing Authority

ALPINE | AMADOR | CALAVERAS | INYO | MARIPOSA
MONO | STANISLAUS | TUOLUMNE COUNTIES

DATE: September 28, 2023

TO: Board of Commissioners

FROM: Jim Kruse, Executive Director

SUBJECT: Action Items #8: Approving the Stanislaus Regional Housing Authority Write-Off of the Uncollectible Accounts From Tenants Vacating From Kansas House, Palm Valley & Tuolumne Hill

PREPARED BY: Linh Luong, Director of Finance

Resolution No. 22-23-60

RECOMMENDATION

Staff recommends the Board of Commissioners the approval of Resolution No. 22-23-60, authorizing the write-off of \$36,748.59 tenant accounts receivable as uncollectible.

SUMMARY

The attached resolution lists accounts to be written off. These accounts are being written off in accordance with the Stanislaus Regional Housing Authority (“Authority”) collection procedures. The amounts being written off reflect losses resulting in costs associated with move outs. These tenants have left the program owing the Authority varying amounts for back rent, maintenance charges, legal fees and miscellaneous charges.

FISCAL IMPACT

The fiscal impact for Small Programs are as follows:

- a. Kansas House - \$16,453.09
- b. Palm Valley - \$10,232.50
- c. Tuolumne Hill – \$10,063.00

ATTACHMENT

- Resolution No. 22-23-60
- Exhibit A





Stanislaus Regional Housing Authority

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RESOLUTION NO. 22-23-60

**RESOLUTION APPROVING THE STANISLAUS REGIONAL HOUSING AUTHORITY
WRITE-OFF OF THE UNCOLLECTIBLE ACCOUNTS OF TENANTS VACATED FROM
KANSAS HOUSE, PALM VALLEY & TUOLUMNE HILL**

WHEREAS, the Stanislaus Regional Housing Authority has made every reasonable effort to collect the delinquent accounts; and

WHEREAS, the accounts listed in Exhibit "A" are considered to be uncollectible; and

WHEREAS, as a part of year-end closing, accounts are written off of current accounts receivable as a matter of good accounting practice;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Stanislaus Regional Housing Authority, that

1. Exhibit "A" includes the accounts are charged off to collection loss accounts of the books as of August 31, 2023.
2. This Resolution shall take effect immediately.

DULY AND REGULARLY ADOPTED by the Board of Commissioners of the Stanislaus Regional Housing Authority this 28th day of September, 2023. On a motion of Commissioner _____, seconded by Commissioner _____, and of the following roll call vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Approved: _____
Chairperson

Attest: _____
Secretary



**EXHIBIT A
RESOLUTION NO. 22-23-60**

**STANISLAUS REGIONAL HOUSING AUTHORITY
KANSAS HOUSE, PALM VALLEY AND TUOLUMNE HILL
UNCOLLECTIBLE ACCOUNTS RECEIVABLE WRITE-OFFS**

Tenant Number		Amount Owed	Rent	Charges
<u>KANSAS HOUSE</u>				
0059812		\$ 280.06	\$ -	\$ 280.06
0059830	DECEASED	\$ 2,083.78	\$ 595.00	\$ 1,488.78
0059831		\$ 3,422.64	\$ 2,634.00	\$ 788.64
0060022		\$ 2,493.61		\$ 2,493.61
0062865		\$ 267.00	\$ -	\$ 267.00
0063272		\$ 2,294.00	\$ 2,294.00	\$ -
0060808		\$ 5,612.00	\$ 2,484.00	\$ 3,128.00
	Total	\$ 16,453.09	\$ 8,007.00	\$ 8,446.09
<u>PALM VALLEY</u>				
0059382		\$ 6,120.50	\$ 5,948.00	\$ 172.50
0060046		\$ 4,112.00	\$ 1,261.00	\$ 2,851.00
	Total	\$ 10,232.50	\$ 7,209.00	\$ 3,023.50
<u>TUOLUMNE HILL</u>				
0059253		\$ 5,826.00	\$ 5,826.00	\$ -
0061035		\$ 4,237.00	\$ 3,987.00	\$ 250.00
	Total	\$ 10,063.00	\$ 9,813.00	\$ 250.00
GRAND TOTALS		\$ 36,748.59	\$ 25,029.00	\$ 11,719.59