



Stanislaus Regional Housing Authority

ALPINE | AMADOR | CALAVERAS | INYO | MARIPOSA
MONO | STANISLAUS | TUOLUMNE COUNTIES

MINUTES

Regular Board Meeting

September 9, 2021

The meeting was called to order by Chairperson Hoek at 5:30 P.M.

ROLL CALL:

PRESENT: Commissioner Estacio, Commissioner Ploof, Commissioner Cheeseman, Commissioner Griggs, Vice-Chair Degele, and Chairperson Hoek.

NOTES: Commissioner Haile arrived at 5:38 P.M.

ABSENT:

OFFICERS: Barbara Kauss, CEO/Executive Director
Thomas E. Lewis, General Counsel
Jim Kruse, Clerk of the Board/Deputy Executive Director

PUBLIC COMMENT PERIOD AND RECOGNITION OF GUESTS

Chairperson Hoek welcomed guests and staff, opened the floor for Public Comment. Hearing no comments from the public, the Public Comment period was closed.

APPROVAL OF MINUTES

On a motion by Commissioner Griggs and seconded by Vice-Chair Degele, the minutes for the Special Board Meeting held on July 22, 2021 were unanimously approved.

CONSENT CALENDAR:

On a motion by Commissioner Estacio and Seconded by Vice-Chair Degele the Consent Calendar was approved by unanimous vote.

ACTION ITEMS:

- NONE

MOTION TO ENTER CLOSED SESSION

On a motion by Commissioner Estacio and seconded by Vice-Chair Degele, the meeting entered into Closed Session at 6:47 P.M. by unanimous vote.

MOTION TO RETURN TO REGULAR SESSION

On a motion by Vice-Chair Degele and seconded by Commissioner Cheeseman, the meeting returned to Regular Session at 7:17 P.M.

REPORTABLE ACTIONS TAKEN IN CLOSED SESSION:

- NONE

On a motion by Commissioner Estacio, seconded by Vice-Chair Degele, the Board moved by unanimous vote to approve and proceed with a new contract with CEO/Executive Director Barbara Kauss, on the following terms effective October 2, 2020:



Term: Term of this contract shall be for three (3) years commencing October 2, 2020 and terminating on October 1, 2023. The initial term shall be automatically extended for two (2) consecutive one (1) year periods unless one party gives the other party written notice of their intent not to renew within ninety (90) days of either the expiration of the initial term or any successive one (1) year renewal period.

CEO/Executive Director Compensation:

- a. Base Salary: As compensation for the duties to be performed by the CEO/Executive Director, the CEO/Executive Director shall receive an annual base salary of two hundred and sixty-three thousand, eight hundred and fifty-three dollars and seventy-two cents (\$263,853.72) per year payable in installments at the same time as other employees as the Authority are paid and subject to customary withholding.
- b. Cost of Living Adjustments: The CEO/Executive Director's base salary shall be subject to adjustments on January 1st of each year during the term of this Agreement, by an amount equivalent to the cost of living adjustment, if any, granted by the Authority to its other management employees.
- c. Other Adjustments to Base Salary: The Authority reserves the right, in its sole discretion, to increase or decrease the CEO/Executive Director's base salary at any time.
- d. Car Allowance: CEO/Executive Director shall receive a car allowance in the sum of four hundred and fifty dollars (\$450.00) per month as and for reimbursement for the use of her personal vehicle in the performance of the CEO/Executive Director's duties and transportation to and from CEO/Executive Director's residence.

Employment Benefits:

- a. Public Employees' Retirement System ("PERS") Contributions: Subject to governing California law, for the term of this Agreement, the Authority agrees to contribute to PERS, on behalf of the CEO/Executive Director, a sum equivalent to six percent (6%) of gross salary.
- b. Fringe Benefits: The CEO/Executive Director shall be entitled to the same fringe benefits, including but not limited to, vacation, sick leave, holiday leave, administrative leave, medical insurance, life insurance, dental insurance, and vision care insurance that the Authority currently provides for the position of CEO/Executive Director.
- c. Paid Administrative Leave: The CEO/Executive Director shall be entitled to one hundred and twelve (112) hours of paid administrative leave annually and continuing each year thereafter for the term of employment.
- d. Vacation Accrual: CEO/Executive Director's vacation days shall accrue per the Authority's established personnel policy.
- e. Life Insurance: The Authority will pay premiums for a life insurance policy for CEO/Executive Director in the amount of \$100,000.00 during the term of her employment with the Authority.
- f. Medical Benefits Upon Retirement: The term "medical insurance" shall include eligibility for receipt of medical benefits upon retirement in accordance with Authority policy.

MEETING ADJOURNED

On a motion by Commissioner Cheeseman and seconded by Vice-Chair Degele the meeting was adjourned at 7:25 P.M.