



## Stanislaus Regional Housing Authority

ALPINE | AMADOR | CALAVERAS | INYO | MARIPOSA  
MONO | STANISLAUS | TUOLUMNE COUNTIES

DATE: October 8, 2020  
TO: Board of Commissioners  
FROM: Barbara S. Kauss, CEO/Executive Director  
SUBJECT: Action Item #5-9: Approval of Collection Loss Write-Offs  
PREPARED BY: Linh Luong, Director of Finance

Resolution No. 20-20-05, 20-21-06, 20-21-07, 20-21-08 and 20-21-09

### **RECOMMENDATION**

Staff recommends the Board of Commissioners the approval of Resolution No. 20-21-05, 20-21-06, 20-21-07, 20-21-08 and 20-21-09 authorizing the write-off of \$33,653.03 tenant accounts receivable as uncollectible.

### **SUMMARY**

The attached resolutions list accounts to be written off. These accounts are being written off in accordance with the Housing Authority of the County of Stanislaus Authority ("Authority") collection procedures. The amounts being written off reflect losses resulting in costs associated with move outs. These tenants have left the program owing the Authority varying amounts for back rent, maintenance charges, legal fees and miscellaneous charges.

### **FISCAL IMPACTS**

The fiscal impact for each program are as follows:

1. 20-21-05 - Conventional Public Housing - \$10,592.14
2. 20-21-06 - Conant - \$1,519.00
3. 20-21-07 - Small Programs
  - a. Downey Terrace - \$2,761.89
  - b. Pine Meadows - \$3,883.00
  - c. Palm Valley - \$9,433.00
  - d. Tuolumne Hill - \$1,155.00
4. 20-21-08 - Valley Manor - \$108.00
5. 20-21-09 - Farm Labor Program at Modesto, Ceres, Westley and Patterson- \$4,201.00

### **ATTACHMENTS**

1. Resolutions No. 20-21-05, 20-21-06, 20-21-07, 20-21-08 and 20-21-09





**Stanislaus Regional Housing Authority**

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**RESOLUTION NO. 20-21-08**

**RESOLUTION APPROVING THE HOUSING AUTHORITY OF THE COUNTY OF STANISLAUS WRITE-OFF OF THE UNCOLLECTIBLE ACCOUNTS OF TENANTS VACATED FROM VALLEY MANOR**

**WHEREAS**, the Housing Authority of the County of Stanislaus Authority has made every reasonable effort to collect the delinquent accounts; and

**WHEREAS**, the accounts listed in Exhibit “A” are considered to be uncollectible; and

**WHEREAS**, as a part of year-end closing, accounts are written off of current accounts receivable as a matter of good accounting practice;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Housing Authority of the County of Stanislaus Authority, that

1. Exhibit “A” includes the accounts are charged off to collection loss accounts of the books as of September 30, 2020.
2. This Resolution shall take effect immediately.

**DULY AND REGULARLY ADOPTED** by the Board of Commissioners of the Housing Authority of the County of Stanislaus Authority this 8<sup>th</sup> day of October, 2020.

On a motion of Commissioner \_\_\_\_, seconded by Commissioner \_\_\_\_, and of the following roll call vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Approved: \_\_\_\_\_  
Chairman

Attest: \_\_\_\_\_  
Secretary



**EXHIBIT A  
RESOLUTION NO. 20-21-08**

**STANISLAUS REGIONAL HOUSING AUTHORITY  
VALLEY MANOR  
UNCOLLECTIBLE ACCOUNTS RECEIVABLE WRITE-OFFS**

<b>Tenant Number</b>	<b>Amount Owed</b>	<b>Rent</b>	<b>Charges</b>
0018387	\$ 108.00	\$ 108.00	\$ -
<b>GRAND TOTALS</b>	<b>\$ 108.00</b>	<b>\$ 108.00</b>	<b>\$ -</b>