



# Stanislaus Regional Housing Authority

ALPINE | AMADOR | CALAVERAS | INYO | MARIPOSA  
MONO | STANISLAUS | TUOLUMNE COUNTIES

DATE: September 10, 2020  
TO: Board of Commissioners  
FROM: Barbara S. Kauss, Executive Director  
SUBJECT: Action Item #2: Consider Approving awarding contract for Phase I Roof Repair at 1612 Sisk Rd., Modesto, CA.  
PREPARED BY: Mary Ramirez, Asset Manager  
RESOLUTION NO: 19-20-41

### **RECOMMENDTION:**

Staff recommends awarding Contract No.1920-31 for the Phase I Roof Repair at 1612 Sisk Rd., Modesto, CA. ***BID RESULTS WILL BE ANNOUNCED AT BOARD MEETING 9-10-2020.***

### **SUMMARY**

The Housing Authority’s contracted Architectural Firm (HMR) conducted an inspection of the roof at the 1612 Sisk Rd property and determined that substantial roof repairs are required. Staff worked with HMR to develop a scope of work for the needed repairs and prepared solicitation proposals for a two-phase roof repair plan. Phase I will repair the Stanislaus Regional Housing Authority Public Housing Administrative Offices portion of the building and Phase II will address the repairs on the Workforce Housing portion of the bailing.

Housing Authority Staff solicited for the Phase I Roof Repair at 1612 Sisk Rd., Modesto, CA by publishing Invitation for Bid (IFB) No.1920-31, the procurement progressed as follows:

- August 28, 2020: The solicitation was published online on Public Purchasing website.
- August 28, 2020: Advertisement was emailed by Public Purchasing to 331 Roofing contractors.
- September 10, 2020: The IFB closed, with (to be announced at meeting) firm(s) having submitted:

<u>Firm/Contractor</u>	<u>Amount</u>	<u>Business Office Location</u>
------------------------	---------------	---------------------------------

***BID RESULTS WILL BE ANNOUNCED AT BOARD MEETING 9-10-2020***

### **Alternate Options:**

**Option 1:** Reject Staff’s recommendation for award of contract.

**Fiscal Impact:** Total cost will be announced at Board Meeting 9-10-2020





**Stanislaus Regional Housing Authority**

ALPINE | AMADOR | CALAVERAS | INYO | MARIPOSA  
MONO | STANISLAUS | TUOLUMNE COUNTIES

**RESOLUTION NO. 19-20-41**

**RESOLUTION APPROVING THE AWARD OF CONTRACT FOR PHASE I  
OF ROOF REPAIR AT 1612 SISK RD., MODESTO**

**WHEREAS**, the Housing Authority of the County of Stanislaus desires to award contract for phase I for roofing repair at 1612 Sisk Rd., Modesto; and

**WHEREAS**, the repair work is required to mitigate further water damage to the property; and

**WHEREAS**, proposals for the roof repair work were solicited in accordance with the Authority’s procurement policy; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the County of Stanislaus, that

1. The Contract for Phase I Roofing Repair at 1612 Sisk Rd., Modesto. is awarded to \_\_\_\_ as announced at Board of Commissioners meeting 9-10-2020.
2. The CEO/Executive Director is designated the Contract Officer and is authorized to execute the aforementioned contracts and to act on behalf of the Authority during the administration of these contracts.
3. This Resolution shall take effect immediately.

**DULY AND REGULARLY ADOPTED** by the Board of Commissioners of the Housing Authority of the County of Stanislaus this 10th day of September 2020.

On motion of Commissioner \_\_, seconded by \_\_, and on the following roll call vote:

AYES:

NAYS:

ABSTAIN

ABSENT:

Approved: \_\_\_\_\_  
Chairperson

Attest: \_\_\_\_\_  
Secretary

