
Good evening Chairman Estacio and members of the Board. I am Dawn Bonsu, Human Resources Division Manager, and I am presenting tonight the Human Resources Report to provide the Board with an accurate update as to the status of the agency's current vacancies.

- **RECRUITMENT**

- **Current Vacancies:**

- Accountant
 - *One (1) vacant position.*
 - *Position is open until filled.*
 - *As of June 4, 2020, we received one (1) application and the candidate is scheduled for testing on Monday June 8th, 2020.*
- Area Maintenance Worker
 - *We have one (1) vacation position remaining.*
 - *Position is open until filled.*
 - *As of June 4, 2020, we received one (1) application and the candidate is scheduled for testing on Monday, June 8th, 2020.*
- Asset Manager I/II/III – 4/10 Schedule
 - *One (1) vacant position.*
 - *Position is open until filled.*
 - *Presently, we are currently awaiting further interested applicants.*
- Eligibility Specialist I/II
 - *Four (4) vacant positions remain.*
 - *Position is open until filled.*
 - *As of June 4, 2020, we have received one (1) application and the candidate has successfully tested for the position.*
 - *Oral Panel is scheduled for Tuesday, June 9th, 2020.*
- Housing Quality Standards Inspector / Landlord Outreach Coordinator
 - *One (1) vacant position.*
 - *Position is open until filled.*
 - *Presently, we are currently awaiting further interested applicants.*
- Housing Quality Standards Inspector
 - *One (1) vacant position.*
 - *Position is open until filled.*
 - *Presently, we are currently awaiting further interested applicants.*
- Maintenance Worker I/II
 - *One (1) vacant position.*
 - *Position is open until filled.*
 - *Presently, we are currently awaiting further interested applicants.*

- Office Assistant –
 - *One (1) vacant position.*
 - *Position is open until filled.*
 - *As of June 4, 2020, we have received one (1) application and the candidate has successfully tested for the position.*
 - *Oral Panel is scheduled for Tuesday, June 9th, 2020.*

- On-Site Maintenance Supervisor – Ceres (Internal Recruitment)
 - *One (1) vacant position.*
 - *Oral Panel Interviews have taken place for two (2) internal candidates.*
 - *Final Interviews are scheduled for Monday, June 8th, 2020.*

- Purchasing Specialist
 - *One (1) vacant Position.*
 - *This recruitment has been open and is still ongoing.*
 - *As of June 4, 2020, we have received one (1) application, and are currently awaiting further interested applicants.*

PREPARED BY: Dawn Bonsu, Human Resources Division Manager