

## 1. Yardi Voyager

- Mobile Work Orders Update
  - Current Phase – The module is configured and is being tested to ensure that it will function well once deployed
  - Next Phase – Schedule maintenance staff training(s), to include handouts and acknowledgement of training(s), configure all tablets for mobile work orders this month
- Inventory Control Update
  - Updating Internal Inventory Lists in order to complete Module Configuration
  - Test scanning of inventory - check-outs will then be tested and configured
  - Staff training and a go live will then be scheduled
- Waitlist Data Cleanup
  - In an effort to continue proper management of the waitlists, we are working with Yardi to display necessary data and to also archive certain data.

**PREPARED BY:** Eric Arguello, Director of Information Technology