

Housing Authority of the City of Riverbank



Burney Villa Homes ▪ Henrietta F. Rossi Apts. ▪ Fred W. Scheala Apts

Minutes Monthly Meeting June 18, 2018 9:00 A.M.

The meeting was called to order by Vice-Chair Boos at 09:00 A.M.

Roll Call

Present: Commissioner McRitchie, Commissioner Nagle, Commissioner Butterfield and Vice Chair Boos

Absent: Chairperson Hollander

Officers: Barbara Kauss, Executive Director
Philip B. Avila, General Counsel
Jim Kruse, Deputy Director, Clerk of the Board

Approval of the Minutes:

The Minutes of the Meeting on April 16, 2018 were approved. Commissioner Nagle motioned, seconded by Commissioner McRitchie and it was unanimously approved.

Public Comments:

Vice-Chair Boos opened the floor for Public Comment. The Public Comment period was closed when there were no requests to address the Board.

Reports:

The Commissioners reviewed the Financial Reports as presented. Linh Luong, Director of Finance provided a summary of the Financial Reports. After review and discussion, the Financial Reports were accepted on a motion by Commissioner McRitchie, seconded by Commissioner Nagle and unanimously accepted.

Program Review:

Joseph Wood, Managed Housing Division Manager, provided a verbal report on the program operations. Joseph Wood informed the board there were two vacancies.

Information Items:

Barbara Kauss informed commissioners there was a submission for the 2018 Emergency Safety and Security Grant and a Commissioner Vacancy Announcement was posted online.

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Action Items:

1. Consideration of Resolution No. 723 - Resolution approving and authorizing the implementation of the Housing Authority of the City of Riverbank Public Housing Smoke Free Policy.

Vice-Chair Boos invited Public Comment, hearing none, moved to ask for Board Discussion and vote.

On a motion by Commissioner Butterfield, seconded by Commissioner Nagle Resolution No. 723 was approved by the following roll call vote:

Ayes: Commissioner McRitchie, Commissioner Nagle, Commissioner Butterfield, and Vice-Chair Boos.

Abstain: None

Nays: None

Absent: Chairperson Hollander

2. Consideration of Resolution No. 724 - Resolution Directing and Authorizing the Write-Off Upon the Books of the Authority of Certain Uncollectible Accounts Receivable and Accounts of Credit.

Vice-Chair Boos invited Public Comment, hearing none, moved to ask for Board Discussion and vote.

On a motion by Commissioner McRitchie, seconded by Commissioner Butterfield Resolution No. 724 was approved by the following roll call vote:

Ayes: Commissioner McRitchie, Commissioner Butterfield, Commissioner Nagle, and Vice-Chair Boos.

Abstain: None

Nays: None

Absent: Chairperson Hollander

Written Correspondence:

None

Adjournment to Closed Session 9:33am

Closed Session:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 54956.9)

Name of Case: George Arauza v. Housing Authority of the City of Riverbank

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Return to Regular Meeting:

A motion to return to Regular Session was made by Commissioner McRitchie and seconded by Commissioner Butterfield and unanimously agreed to return to the Regular Meeting at 9:43 a.m.

Adjournment of Regular Meeting:

Motion to adjourn Regular Session was made by Commissioner Nagle and seconded by Commissioner McRitchie and unanimously the Board approved adjournment of the Regular Meeting at 9:43 a.m.