

Housing Authority of the



City of Riverbank

Burney Villa Homes ▪ Henrietta F. Rossi Apts. ▪ Fred W. Scheala Apts

Minutes Special Monthly Meeting February 26, 2018 9:00 A.M.

The meeting was called to order by the Chairperson Hollander at 09:03 A.M.

Roll Call

Present: Chairperson Hollander, Commissioner Mc Ritchie,
Commissioner Nagle, Vice Chair Boos, Commissioner Butterfield and
Commissioner Rossi

Absent: None

Officers: Barbara Kauss, Executive Director
Philip B. Avila, General Counsel
Jim Kruse, Deputy Director, Clerk of the Board

Roll Call

All Commissioners were present.

Election of Officers

Commissioner McRitchie nominated Commissioner Hollander for Chairperson,
seconded by Commissioner Nagle and unanimously approved.

Commissioner McRitchie nominated Commissioner Boos, seconded by Commissioner
Butterfield and unanimously approved.

Public Comments:

Chairperson Hollander opened the floor for Public Comment. The Public Comment
period was closed when there were no requests to address the Board.

Approval of the Minutes:

The Minutes of the Meeting on December 18, 2017 were approved. Motioned by
Commissioner Mc Ritchie, Seconded by Commissioner Butterfield and unanimously
approved.

Reports:

The Commissioners reviewed the Financial Reports as presented. Linh Luong, Director
of Finance provided a summary of the Financial Reports. After review and discussion,
the Financial Reports were accepted on a motion by Commissioner Boos and seconded
by Commissioner Nagle and unanimously accepted.

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Program Review:

Barbara Kauss, Executive Director, Joseph Wood, Managed Housing Division Director, and Jim Kruse, Deputy Director provided a verbal report on the program operations.

Information Items:

None

Action Items:

Consider Approving Resolution No.721 Resolution Establishing Regulations for the Presentation of Claims Against the Housing Authority of the City of Riverbank.

On a motion by Commissioner McRitchie and a second by Commissioner Rossi Resolution No. 721 was approved by the following roll call vote:

Ayes:	Commissioner McRitchie, Commissioner Nagle, Vice Chair Boos and Chairperson Hollander, commissioner Rossi, Commissioner Butterfield
Abstain:	None
Nays:	None
Absent:	None

Consider Approving Resolution No. 722 Resolution Approving the Conventional Public Housing Operating Budget for Fiscal Year 2018-2019.

On a motion by Commissioner Boos and a second by Commissioner Butterfield Resolution No. 722 was approved by the following roll call vote:

Ayes:	Commissioner McRitchie, Commissioner Nagle, Vice Chair Boos and Chairperson Hollander, commissioner Rossi, Commissioner Butterfield
Abstain:	None
Nays:	None
Absent:	None

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Written Correspondence:

HUD High Performer Certificate was provided.

Adjournment to Closed Session:

Being no further business, on a motion by Commissioner McRitchie and seconded by Commissioner Butterfield and unanimously the Board approved adjournment to Closed Session at 9:59am.

Closed Session:

Motion to adjourn to Regular Session was made by Commissioner McRitchie and seconded by Commissioner Butterfield and unanimously the Board approved adjournment to Closed Session at 10:28am.

Closed Session Reportable Actions:

No reportable actions taken during closed session.

Adjournment of Regular Meeting:

Motion to adjourn to Regular Session was made by Commissioner McRitchie and seconded by Commissioner Butterfield and unanimously the Board approved adjournment of the Regular Meeting at 10:29am.