

## Housing Authority of the County of Stanislaus

*...also serving Alpine ▪ Amador ▪ Calaveras ▪ Inyo ▪ Mariposa ▪ Mono ▪ Tuolumne Counties.*

### MINUTES

#### HOUSING AUTHORITY OF THE COUNTY OF STANISLAUS

Regular Board of Commissioners Meeting of  
January 11, 2018, 5:30 P.M.

The meeting was called to order by Chairperson Estacio at 5:33 P.M.

#### **ROLL CALL:**

PRESENT: Commissioner Ploof, Commissioner Deglee, Commissioner Cheeseman,  
Commissioner Griggs, Vice Chair Hoek, and Chairperson Estacio  
ABSENT: Commissioner Haile  
OFFICERS: Barbara Kauss, Executive Director  
Philip B. Avila, General Counsel  
Jim Kruse, Clerk of the Board/Deputy Director

#### **ELECTION OF OFFICERS FOR FORTHCOMING YEAR – CHAIR AND VICE CHAIR**

Vice Chair Hoek nominated Estacio for Chairperson and seconded by Commissioner Deglee and unanimously approved.

Commissioner Deglee nominated Hoek for Vice Chair and seconded by Commissioner Cheeseman and unanimously approved.

#### **PUBLIC COMMENT PERIOD AND RECOGNITION OF GUESTS**

Chairperson Estacio welcomed guests and staff, opened the floor for Public Comment. The Public Comment period was closed when there were no requests to address the Board.

#### **APPROVAL OF MINUTES OF THE REGULAR MEETING OF DECEMBER 14, 2017**

Approval of the Minutes of the Regular Meeting of December 14, 2017 was made by Commissioner Deglee and seconded by Commissioner Griggs and unanimously approved.

#### **EXECUTIVE DIRECTOR REPORT**

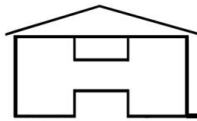
The Housing Choice Voucher (“HCV”) Program assisted 4261 households, is at 88.95% Year to Date lease up and has utilized 97.4% of the Annual Budget Authority through the end of December 31, 2017.

#### **Vacancy Report:**

Joseph Wood, Property Management Division Manager, presented the Vacancy Report.

#### **Development Report:**

Jim Kruse, Deputy Director, presented the Development Report.



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### **Information Technology Report:**

Eric Arguello, Director of IT, presented the Information Technology Report

### **Housing Choice Voucher Report:**

Michele Gonzales, Director of Regional Housing Choice Voucher Program, presented an verbal report on the Housing Choice Voucher Program.

### **INFORMATION ITEMS**

Announced February Board Meeting date change to accommodate Oakdale Tax Credit Application. The meeting will be held on Monday, February 26, 2018 at 5:30pm.

Provided the Modesto Visitors Center Handout

Staff provided an update on the Waterford (Bentley Estates) development progress

Barbara Kauss, Executive Director, provided information on the Oakleaf Meadows Ground Lease

### **Financial Report**

Linh Luong, Director of Finance, presented the Conventional Public Housing Financial Report and Housing Choice Voucher Financial Report.

The motion to approve the Financial Report and Check Register was made by Vice Chair Hoek and seconded by Commissioner Deglee and unanimously approved.

### **ACTION AGENDA**

1. Consider Approving Resolution No.18-19-01 Approving the Housing Authority of the County of Stanislaus Annual and Five-Year Capital Fund Plan Revisions for Fiscal Years 2017-2021 and Authorizing its Submission to the Department of Housing and Urban Development.

Chairperson Estacio invited Public Comment, hearing none, moved to ask for Board discussion and vote.

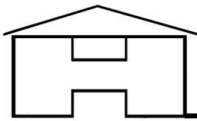
On a motion by Commissioner Degele and a second by Vice Chair Hoek Resolution No. 18-19-01 was approved by the following roll call vote:

Ayes: Commissioner Ploof, Commissioner Degele, Commissioner Cheeseman, Commissioner Griggs, Vice Chair Hoek and Chairperson Estacio

Abstain: None

Nays: None

Absent: Commissioner Haile



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2. Consider Approving Resolution No.18-19-02 Approving Revision to the Housing Authority of the County of Stanislaus Housing Choice Voucher Program Departments Administrative Plan.

Chairperson Estacio invited Public Comment, hearing none, moved to ask for Board discussion and vote.

On a motion by Vice Chair Hoek and a second by Commissioner Griggs Resolution No. 18-19-02 was approved by the following roll call vote:

Ayes: Commissioner Ploof, Commissioner Degele, Commissioner Cheeseman, Commissioner Griggs, Vice Chair Hoek and Chairperson Estacio

Abstain: None

Nays: None

Absent: Commissioner Haile

3. Consider Approving Resolution No.18-19-03 Approving and Authorizing the Procurement of and Execution of a Loan Agreement to provide Rehabilitation Financing for the Westley Bunkhouse Project.

Chairperson Estacio invited Public Comment, hearing none, moved to ask for Board discussion and vote.

On a motion by Commissioner Deglee and a second by Commissioner Cheeseman Resolution No. 18-19-03 was approved by the following roll call vote:

Ayes: Commissioner Ploof, Commissioner Degele, Commissioner Cheeseman, Commissioner Griggs, Vice Chair Hoek and Chairperson Estacio

Abstain: None

Nays: None

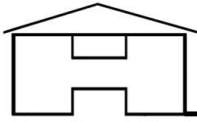
Absent: Commissioner Haile

### WRITTEN CORRESPONDENCE:

None

### MATTERS TOO LATE FOR AGENDA:

No Items



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### COMMISSIONERS COMMENTS:

None

### ADJOURNMENT TO CLOSED SESSION:

On a motion by Vice Chair Hoek and seconded by Commissioner Deglee the meeting adjourned to closed session at 6:49p.m by unanimous vote.

Chairperson Estacio left at 6:55pm

### REGULAR SESSION

On a motion by Commissioner Deglee and Seconded by Commissioner Ploof the meeting returned to Regular session at 7:11pm by unanimous vote.

### CLOSED SESSION

No reportable actions taken.

### MEETING ADJOURNED

On a motion by Commissioner Deglee and Seconded by Commissioner Ploof the meeting returned to Regular session at 7:12pm by unanimous vote.