

# Housing Authority of the City of Riverbank



*Burney Villa Homes ▪ Henrietta F. Rossi Apts. ▪ Fred W. Scheala Apts*

## Minutes Regular Monthly Meeting December 18, 2017 9:00 A.M.

The meeting was called to order by the Chairperson Hollander at 09:00 A.M.

### **Roll Call**

**Present:** Chairperson Hollander, Commissioner Mc Ritchie, Commissioner Nagle, Vice Chair Boos, Commissioner Butterfield and Commissioner Rossi (arrived at 9:05)

**Absent:** None

**Officers:** Barbara Kauss, Executive Director  
Philip B. Avila, General Counsel  
Jim Kruse, Deputy Director, Clerk of the Board

### **Approval of the Minutes:**

The Minutes of the Meeting of August 21, 2017 were approved. Motioned by Commissioner Mc Ritchie, Seconded by Commissioner Butterfield and unanimously approved.

### **Reports:**

The Commissioners reviewed the Financial Reports as presented. Linh Luong, Director of Finance provided a summary of the Financial Reports. After review and discussion, the Financial Reports were accepted on a motion by Commissioner Rossi and seconded by Commissioner Butterfield and unanimously accepted.

### **Public Comments:**

Chairperson Hollander opened the floor for Public Comment. The Public Comment period was closed when there were no requests to address the Board.

### **Program Review:**

Barbara Kauss, Executive Director, Joseph Wood, Managed Housing Division Director, and Jim Kruse, Deputy Director provided a verbal report on the program operations.

### **Information Items:**

The Housing Authority of the City of Riverbanks Real Estate Assessment Center (REAC) Scores were reviewed.

### **Action Items:**

Action Item number one was tabled due to errors in posting requirements.

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## **Written Correspondence:**

None

## **Adjournment to Closed Session: Adjourned 9:46am**

Being no further business, on a motion by Commissioner Mc Ritchie and seconded by Commissioner Butterfield and unanimously the Board approved adjournment to Closed Session at 9:46am.

## **Closed Session:**

Motion to adjourn to Regular Session was made by Commissioner Mc Ritchie and seconded by Commissioner Rossi and unanimously the Board approved adjournment to Closed Session at 9:55am.

## **Closed Session Reportable Actions:**

No reportable actions taken during closed session.

## **Adjournment of Regular Meeting: Adjourned 9:56am**

Motion to adjourn to Regular Session was made by Commissioner Butterfield and seconded by Commissioner Boos and unanimously the Board approved adjournment of the Regular Meeting at 9:56am