

# Housing Authority of the County of Stanislaus

*...also serving Alpine ▪ Amador ▪ Calaveras ▪ Inyo ▪ Mariposa ▪ Mono ▪ Tuolumne Counties.*

## MINUTES

### HOUSING AUTHORITY OF THE COUNTY OF STANISLAUS

Regular Board of Commissioners Meeting of  
December 14, 2017, 5:30 P.M.

The meeting was called to order by Vice Chair Hoek at 5:30 P.M.

#### **ROLL CALL:**

PRESENT: Commissioner Ploof, Commissioner Haile, Commissioner Griggs, Commissioner Cheeseman, and Vice Chair Hoek  
ABSENT: Chairperson Estacio  
OFFICERS: Barbara Kauss, Executive Director  
Philip B. Avila, General Counsel  
Jim Kruse, Clerk of the Board/Deputy Director

#### **PUBLIC COMMENT PERIOD AND RECOGNITION OF GUESTS**

Vice Chair Hoek welcomed guests and staff, opened the floor for Public Comment. The Public Comment period was closed when there were no requests to address the Board.

#### **APPROVAL OF MINUTES OF THE REGULAR MEETING OF NOVEMBER 9, 2017**

Approval of the Minutes of the Regular Meeting of November 9, 2017 was made by Commissioner Deglee and seconded by Commissioner Halie and unanimously approved.

#### **EXECUTIVE DIRECTOR REPORT**

The Housing Choice Voucher ("HCV") Program assisted 4173 households, is at 87.30% Year to Date lease up and has utilized 96.6% of the Annual Budget Authority through the end of November 30, 2017.

Barbara Kauss, Executive Director, presented the Vacancy Report.

#### **Development Report:**

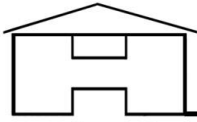
Jim Kruse, Deputy Director, presented the Development Report.

#### **Information Technology Report:**

Eric Arguello, Director of IT, presented the Information Technology Report

#### **Managed Housing Report:**

Joseph Wood, Property Management Division Manager, presented an oral report on the Managed Housing Division.



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### **INFORMATION ITEMS**

None

### **Financial Report**

Linh Luong, Director of Finance, presented the Conventional Public Housing Financial Report and Housing Choice Voucher Financial Report.

The motion to approve the Financial Report and Check Register was made by Commissioner Degele and seconded by Commissioner Griggs and unanimously approved.

### **ACTION AGENDA**

1. Consider Approving Resolution No.17-18-10 Resolution Approving the Construction Contract for the Construction of a Single-family home at 1022 Atlantic Dr., Modesto CA.

Vice Chari Hoek invited Public Comment, hearing none, moved to ask for Board discussion and vote.

On a motion by Commissioner Degele and a second by Commissioner Haile Resolution No. 17-18-07 was approved by the following roll call vote:

Ayes: Commissioner Ploof, Commissioner Degele, Commissioner Cheeseman, Commissioner Haile, Commissioner Griggs and Vice Chair Hoek.

Abstain: None

Nays: None

Absent: Chairperson Estacio

### **WRITTEN CORRESPONDENCE:**

None

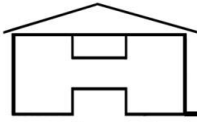
### **MATTERS TOO LATE FOR AGENDA:**

No Items

### **COMMISSIONERS COMMENTS:**

None

### **ADJOURNMENT TO CLOSED SESSION:**



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On a motion by Commissioner Haile and seconded by Commissioner Degele the meeting adjourned to closed session at 6:18p.m.

### **CLOSED SESSION**

No reportable actions taken.

### **REGULAR SESSION**

Return to Regular Session at 6:26pm. On a motion by Commissioner Haile and seconded by Commissioner Degele the meeting adjourned at 6:27p.m.