

# Housing Authority of the County of Stanislaus

*...also serving Alpine ▪ Amador ▪ Calaveras ▪ Inyo ▪ Mariposa ▪ Mono ▪ Tuolumne Counties.*

## MINUTES

### HOUSING AUTHORITY OF THE COUNTY OF STANISLAUS

Regular Board of Commissioners Meeting of  
October 12, 2017

The meeting was called to order by Chairperson Estacio at 5:32 P.M.

#### **ROLL CALL:**

PRESENT: Commissioner Ploof, Commissioner Griggs, Commissioner Haile, Commissioner Cheeseman, Vice Chair Hoek and Chairperson Estacio

ABSENT: Commissioner Degele

OFFICERS: Barbara Kauss, Executive Director  
Philip B. Avila, General Counsel  
Jim Kruse, Clerk of the Board/Deputy Director

#### **PUBLIC COMMENT PERIOD AND RECOGNITION OF GUESTS**

Chairperson Estacio welcomed guests and staff, opened the floor for Public Comment. The Public Comment period was closed when there were no requests to address the Board.

#### **APPROVAL OF MINUTES OF THE REGULAR MEETING OF October 12, 2017**

Approval of the Minutes of the Regular Meeting of September 14, 2017 was made by Vice Chair Hoek and seconded by Commissioner Ploof and unanimously approved.

Commissioner Degele arrived at 5:35pm

#### **EXECUTIVE DIRECTOR REPORT**

The Housing Choice Voucher (“HCV”) Program assisted 4241 households, is at 91.36% Year to Date lease up and has utilized 98.1% of the Annual Budget Authority through the end of September 2017.

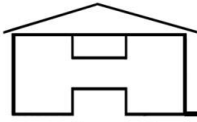
The occupancy rate for the Public Housing (“PH”) units was at 97% and occupancy rate for the Farm Labor Housing program was 98% occupancy through the end of September 2017.

#### **Development Report:**

Jim Kruse, Deputy Director presented the Development Report.

#### **Information Technology Report:**

No presentation at this meeting.



# Housing Authority of the County of Stanislaus

*...also serving Alpine ▪ Amador ▪ Calaveras ▪ Inyo ▪ Mariposa ▪ Mono ▪ Tuolumne Counties.*

## INFORMATION ITEMS

None

## Financial Report

Joseph Wood, Property Management Division Manager, presented the Conventional Public Housing Financial Report and Michelle Gonzales, Director of HCVP, presented to the Housing Choice Voucher Financial Report.

The motion to approve the Financial Report, Check Register and HUD Accepted Audited Financial Statements was made by Commissioner Haile and seconded by Vice Chair Hoek and unanimously approved.

## ACTION AGENDA

1. Consider Approving Resolution No. 17-18-01 Resolution Approving the Housing Authority of the County of Stanislaus Write-off of the Uncollectible Accounts from Tenants Vacating from Conventional Public Housing

Chairperson Estacio invited Public Comment, hearing none, moved to ask for Board discussion and vote.

On a motion by Commissioner Degele and a second by Commissioner Haile Resolution No. 17-18-01 was approved by the following roll call vote:

Ayes: Commissioner Ploof, Commissioner Degele, Commissioner Cheeseman, Commissioner Griggs, Commissioner Haile, Vice Chair Hoek and Chairperson Estacio

Abstain: None

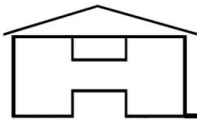
Nays: None

Absent: None

2. Consider Approving Resolution No. 17-18-02 Resolution Approving the Housing Authority of the County of Stanislaus Write-off of the Uncollectible Accounts of Tenants Vacated the Units from Farm Labor 91 and 265

Chairperson Estacio invited Public Comment, hearing none, moved to ask for Board discussion and vote.

On a motion by Commissioner Griggs and a second by Commissioner Degele Resolution No. 17-18-02 was approved by the following roll call vote:



## Housing Authority of the County of Stanislaus

*...also serving Alpine ▪ Amador ▪ Calaveras ▪ Inyo ▪ Mariposa ▪ Mono ▪ Tuolumne Counties.*

Ayes: Commissioner Ploof, Commissioner Degele, Commissioner Cheeseman, Commissioner Griggs, Commissioner Haile, Vice Chair Hoek and Chairperson Estacio

Abstain: None

Nays: None

Absent: None

3. Consider Approving Resolution No. 17-18-03 Resolution Approving the Housing Authority of the County of Stanislaus Write-Off of the Uncollectible Accounts of Tenants Vacated from Valley Manor

Chairperson Estacio invited Public Comment, hearing none, moved to ask for Board discussion and vote.

On a motion by Commissioner Cheeseman and a second by Commissioner Hoek Resolution No. 17-18-03 was approved by the following roll call vote:

Ayes: Commissioner Ploof, Commissioner Degele, Commissioner Cheeseman, Commissioner Griggs, Commissioner Haile, Vice Chair Hoek and Chairperson Estacio

Abstain: None

Nays: None

Absent: None

4. Consider Approving Resolution No. 17-18-04 Resolution Approving the Housing Authority of the County of Stanislaus Write-off of the Uncollectible Accounts of Tenants Vacated from Randazzo, Pine Meadows, Miller Point, Meadow Glen, Downey Terrace

Chairperson Estacio invited Public Comment, hearing none, moved to ask for Board discussion and vote.

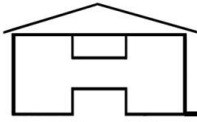
On a motion by Commissioner Griggs and a second by Vice Chair Hoek Resolution No. 17-18-04 was approved by the following roll call vote:

Ayes: Commissioner Ploof, Commissioner Degele, Commissioner Cheeseman, Commissioner Griggs, Commissioner Haile, Vice Chair Hoek and Chairperson Estacio

Abstain: None

Nays: None

Absent: None



## Housing Authority of the County of Stanislaus

*...also serving Alpine ▪ Amador ▪ Calaveras ▪ Inyo ▪ Mariposa ▪ Mono ▪ Tuolumne Counties.*

5. Consider Approving Resolution No. 17-18-05 Resolution Approving the Housing Authority of the County of Stanislaus Write-off Upon the books of Fixed Assets from the Inventory

Chairperson Estacio invited Public Comment, hearing none, moved to ask for Board discussion and vote.

On a motion by Vice Chair Hoek and a second by commissioner Haile Resolution No. 17-18-05 was approved by the following roll call vote:

Ayes: Commissioner Ploof, Commissioner Degele, Commissioner Cheeseman, Commissioner Griggs, Commissioner Haile, Vice Chair Hoek and Chairperson Estacio

Abstain: None

Nays: None

Absent: None

6. Consider Approving Resolution No. 17-18-06 Resolution Approving the Certificate of Acceptance of Deed (Government Code 27281)

Chairperson Estacio invited Public Comment, hearing none, moved to ask for Board discussion and vote.

On a motion by Vice Chair Hoek and second by Commissioner Degele Resolution No. 17-18-06 was approved by the following roll call vote:

Ayes: Commissioner Ploof, Commissioner Degele, Commissioner Cheeseman, Commissioner Griggs, Commissioner Haile, Vice Chair Hoek and Chairperson Estacio

Abstain: None

Nays: None

Absent: None

### **WRITTEN CORRESPONDENCE:**

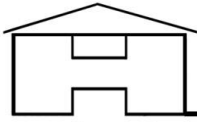
PHA Plan Approval-Housing Authority of Stanislaus County FYB 2017

### **MATTERS TOO LATE FOR AGENDA:**

No Items

### **COMMISSIONERS COMMENTS:**

None



## Housing Authority of the County of Stanislaus

---

*...also serving Alpine ▪ Amador ▪ Calaveras ▪ Inyo ▪ Mariposa ▪ Mono ▪ Tuolumne Counties.*

### **ADJOURNMENT:**

Being no further business, on a motion by Vice Chair Hoek and seconded by Commissioner Degele the Regular meeting adjourned at 6:28p.m.