

Subject: Results of Request for Proposals (RFP) No. 180-17 for Landscaping Services.

Background Information: The Housing Authority of the County of Stanislaus (Authority) contracts out for Landscaping Services for its non-Public Housing properties. The existing contract ended on 4/30/2017, necessitating a new procurement for these services. Accordingly, the Housing Authority Published Request for Proposals (RFP) No. 180-17 for Landscaping Services, which progressed as follows:

- March 15 & 19 2017: An advertisement was published in the Modesto Bee. emailed to 10 entities, including 10 Landscape & Lawn Service Businesses registered on the Authority's vendor list.
- March 22, 2017: The solicitation was published online at www.stancoha.org
- March 30, 2017: Published RFP Addendum #1 which answered various questions from vendors.
- April 19, 2017: Published RFP Addendum #2 which answered various questions from vendors.
- Authority provided and subsequently published in an RFP Addendum #2.
- April 21, 2017: The RFP closed, with four (4) companies having submitted proposals:
 - Green Horizon, Inc (Turlock, CA)
 - Westside Landscape & Concrete (Turlock, CA)
 - Casale Landscape Service Inc. (Newman, CA)
 - Commercial Environment Landscape (Gilroy, CA))

The proposals were reviewed by a panel of three evaluators to identify the most highly-qualified respondent by awarding points based on various factors contained in the RFP. This evaluation panel consisted of three Authority staff (Deputy Director, Director of Asset Management, and Eligibility /Leasing Manager).

Once the evaluation panel scores were tabulated, Green Horizon, Inc. was the highest-ranked proposer with a score of 300. The remaining scores were as follows:

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|------------------------------------|--------|
| ○ Westside Landscape & Concrete | 241 |
| ○ Casale landscape & Services Inc. | 211.50 |
| ○ Commercial Environment Landscape | 35 |

Recommended Action: Approve staff recommendation to award Contract No. 180-17 for "Landscaping Services" to Green Horizon, Inc. in a Not-to-Exceed amount of \$ 195,240.00 during the two (2) year contract term.

Alternate Options:

Option 1: Reject Staff's recommendation for award of contract.

Fiscal Impact: Fees for the proposed Landscaping services are budgeted and would be paid from each year's approved operating budget.

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Funding Certification:

Linh Luong, Director of Finance

Approval:

Barbara Kauss, Executive Director