



Housing Authority of the County of Stanislaus

...also serving Alpine ▪ Amador ▪ Calaveras ▪ Inyo ▪ Mariposa ▪ Mono ▪ Tuolumne Counties.

DATE: December 8, 2016

TO: Board of Commissioners

FROM: Barbara Kauss, Executive Director

SUBJECT: **Action Item #1:** Approval of Side Letter to the Memorandum of Understanding with AFSCME Local 10

PREPARED BY: Kimberly Murdaugh, Director of Human Resources and Business Operations

RESOLUTION #:16-17-03

RECOMMENDATION:

After review and discussion, staff recommends the Board of Commissioners approve the side letter agreements to the Memorandum of Understanding (MOU) between the Housing Authority of the County of Stanislaus and the AFSCME Local 10.

SUMMARY:

On May 16, 2016, the Housing Authority's payroll system was transitioned to an electric timekeeping system through ADP which paid employees on the 5th and 20th of the month for hours worked in each semi-monthly pay period. The flexible schedule established in the MOU is based upon a biweekly period. Therefore, the current semi-monthly payroll cycle creates inconsistencies in the number of work days paid in each pay period. Thus, AFSCME Local 10 requested transitioning to a biweekly payroll period beginning effective January 1, 2017. Management met with AFSCME Local 10 to discuss transitioning from semi-monthly pay periods to bi-weekly pay periods resulting in the attached side letter agreement.

FISCAL IMPACT:

This action does not have a specific associated fiscal impact.

ATTACHMENTS:

1. Resolution
2. Side Letter to the Memorandum of Understanding between the Housing Authority of the County of Stanislaus and the AFSCME Local 10.



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RESOLUTION NO. 16-17-03

RESOLUTION APPROVING THE HOUSING AUTHORITY OF THE COUNTY OF STANISLAUS SIDE LETTER TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE HOUSING AUTHORITY OF THE COUNTY OF STANISLAUS AND AFSCME LOCAL 10

WHEREAS, the Housing Authority of the County of Stanislaus desires to provide consistency between the biweekly flexible work schedule and the pay periods in which hours are paid to employees. The payroll pay period will be transitioned from semimonthly to biweekly payroll pay periods effective January 1, 2017; and

WHEREAS, the Housing Authority met and conferred with AFSCME Local 10 and have agreed to a side letter to the Memorandum of Understanding between the Housing Authority of the County of Stanislaus and the AFSCME Local 10; and

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the County of Stanislaus, that

1. The Executive Director is authorized to execute a side letter to the Memorandum of Understanding (MOU) between the Housing Authority of the County of Stanislaus and the AFSCME Local 10.
2. This Resolution shall take effect immediately.

DULY AND REGULARLY ADOPTED by the Board of Commissioners of the Housing Authority of the County of Stanislaus this 8th day of December, 2016.

On motion of Commissioner _____, seconded by
Commissioner _____ and on the following roll call vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Approved: _____
Chairman

Attest: _____
Secretary

